



Heartland Harvest Festival
Saturday, September 27, 2025
10am-5pm

Join hundreds of booths as we welcome thousands of visitors to the annual community event, Heartland Harvest Festival, presented by the City of Elizabethtown

Rules and Regulations

Food Vendor Booths and Fees

Food vendors will be charged a vendor fee based upon booth size. Each food vendor shall submit a list of food items that will be sold. There are a **limited number** of spaces, and all spaces will be assigned on a first come first served basis. Each approved food vendor will be mailed a packet within two weeks of the event.

NOTE: ALL FOOD VENDORS MUST PROVIDE PROOF OF INSURANCE and CITY OF ELIZABETHTOWN BUSINESS LICENSE TO EVENTS COORDINATOR WITH BOOTH APPLICATION AND PAYMENT. IF THE PROOF OF INSURANCE IS NOT PROVIDED, THE FOOD VENDOR WILL NOT BE PERMITTED TO SET UP, AND BE INELIGIBLE TO PARTICIPATE IN THE EVENT. THE LIABILITY INSURANCE POLICY MUST BE VALUED AT LEAST \$1,000,000 OR MORE.

Health Department Requirements

Food vendors *may* be required to obtain a temporary permit to sell food from the Health Department. This requirement is your responsibility. Failure to comply will result in consequences provided on-site, on behalf of the Health Department. To obtain, please contact Hardin County Health Department, 850 C Westport Road, Elizabethtown, KY 42701, and 270-769-0312, prior to the event.

General Rules

Booth Set-Up

Booth set-up time will begin at 5pm on Friday, September 26th only for those vendors who will be located in the parking lot of City Hall located on West Dixie Avenue. If the food vendor location is not in the City Hall parking lot, booth set-up may begin as soon as the roads close down, which will be approximately 6:00am on Saturday, September 27th. Each vendor will be given a location designation prior to event. All food vendors must be set-up and operational no later than 9:00am, unless otherwise noted in packet.

Entry by car to the booth areas will be closed after 8:00am. on Sat. September 27th. Booths must be open the entire event time. You must request the space needed on the application. If a vendor needs additional space, it must be approved by the event coordinator depending upon availability. If approved for additional space, they must pay an additional fee per pricing listed on application. You will NOT be granted additional space on-site if it is not requested on application and approved.

Booth Break-Down

Vendors may break down their booth on Saturday, September 27th at close of event. Coordinate accordingly to maintain operational hours until the festival has concluded. There will be no exceptions. However, due to the number of people in the area, **VEHICLES WILL NOT BE ALLOWED IN BOOTH AREAS UNTIL THE AREA IS CLEARED OF ALL PEDESTRIAN TRAFFIC.**

Liability

Display furnishings must be provided by the exhibitor who will be responsible for his/her goods at all times. There will be trash receptacles available to be used by vendors, however, it is the vendor's responsibility to keep their rented area clean and free from debris at all times.

Electric

If electricity is required for your booth, please indicate that on the registration form. The City has the following available: 20 amp GFC1 receptacles-120V; 30 am receptacles-120V; 50 amp receptacles-240V. Any other requirements different from these are not permitted. You must supply your own heavy-duty extension cords (at least 100 ft.) and a way to secure them for the safety of patrons. All cords must be UL listed and rated for outdoor usage and can be used in a wet location. As electricity is limited, access will be made available on a priority basis. **All electrical setups will be inspected for safety by the City Electrical Inspector before the booth can be operational.** If you have a question about your equipment, please contact Todd Vaughn at 270-401-9992 during normal business hours.

*Please note: Access to electricity is limited. You may be required to operate off a generator. You will be notified in the festival packet if you were granted access or not.

Event Parking

Vehicles are to be parked in the designated parking area immediately after setting up your booth. Parking information will be provided in your information packet, which will be mailed approx. 2 weeks before the festival.

Overnight Accommodations

Contact the Tourism and Convention Bureau office in Elizabethtown, 800-437-0092 for information on area motels and/or campgrounds. *RV parking is not available at the event site.*

Applications must be accompanied by payment and liability insurance information. Refunds will be issued if event is cancelled due to inclement weather or other natural disasters.

Should you have questions or concerns,
please contact:

City of Elizabethtown Events Dept
Attn: Priscilla Scarborough
209 West Dixie Highway
Elizabethtown, KY 42701

Contact Information: Priscilla Scarborough, phone: 270.234.8258
email: priscilla.scarborough@elizabethtownky.gov