



Residential Plan Review and Building Permit Application

(Single Family, Duplex, Townhome)

City of Elizabethtown, Department of Planning and Development

200 West Dixie Ave – PO Box 550

Elizabethtown, KY 42702 (270) 982-3226

| |
|----------------------|
| Official Use Only |
| Date received: _____ |
| Received by: _____ |

Project Location

Project Address: _____

Street Address _____ Apartment/Unit # _____

Subdivision Name _____ Lot # _____

Lot Size/Acreage _____

Applicant Details

Primary Contact (check one): Property Owner Contractor

Property Owner
 Name _____
 Address _____
 City/State/Zip _____
 Phone _____
 Email _____

Contractor
 Business Name _____
 Contact Name _____
 Address _____
 City/State/Zip _____
 Phone _____
 Email _____

Proposed Work (Check all applicable boxes)

New Building Addition Alteration/Remodel

Single Family Duplex (2-family) Townhome (# of units: __)

Basement (Finished Partial finish Unfinished) Crawlspace Slab

Garage (Attached Detached) Shed

Deck/Porch (Front Rear Detached Covered)

Pool (Maximum water depth _____ ft | Total water surface area _____ SF)

Other: _____

Project Details

Electric Provider: KU Nolin RECC Heat Type: Gas Electric

Building Setbacks: Front _____' Rear _____' Left _____' Right _____'

Building Dimensions: _____' x _____'

bedrooms _____ # full bathrooms _____ # partial bathrooms _____

of floors _____

| | |
|--------------------------|-----------|
| 1 st floor | SF |
| 2 nd floor | SF |
| Finished basement | SF |
| Garage | SF |
| Other roofed areas | SF |
| TOTAL ROOFED AREA | SF |

Estimated Construction Cost (all materials and labor—do not include cost of land): \$ _____

--Signature Required on Reverse--

Affidavit of Assurances and Application Signature

I do hereby certify that the information provided herein is both completed and accurate to the best of my knowledge, and I understand that any inaccuracies may be considered just cause for invalidation of this application and any action taken on this application.

In consideration for approval of this application, the undersigned representing the owner, hereby agrees to consent to inspection during construction and upon completion of construction for the purpose of determining compliance with the Kentucky Residential Building Code and Elizabethtown Zoning Ordinance, and the inspector may enter upon the premises during any reasonable hour.

Additionally, I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as their authorized agent and we agree to conform to all applicable laws of this jurisdiction and plans as stated in this application.

I further hereby acknowledge receipt of the information on Street/Building Numbering Standards and do hereby agree to the installation of a building number in compliance with said standards.

As applicant, I affirm by this affidavit pursuant to KRS198B.060(10) that all contractors and subcontractors employed or that will be employed, on any activity covered by the permit issued shall be in compliance with the Commonwealth of Kentucky requirements for workers' compensation insurance (according to KRS Chapter 342) and unemployment insurance (according to KRS Chapter 341). I also understand that failure to comply with KRS 198.060(10), upon such findings by a court of competent jurisdiction, shall result in a fine in an amount not to exceed \$4000 or an amount equal to the sum of all uninsured and unsatisfied claims brought under the provisions of KRS 342 and unemployment claims for which no wages were reported as required by KRS 341, whichever is greater.

Signature: _____

Date: _____

Printed Name: _____

Additional Submittals

The following items must be presented and approved prior to the issuance of the residential building permit:

- Building plans (See "Building Plan Review Procedure" for details)
- New buildings and additions require:
 - A copy of the current site plan
 - Erosion and Encroachment Permits
 - Erosion and Encroachment permits may be obtained in the Storm Water and Engineering Departments on the 2nd floor of City Hall.
- Evidence of business license and workers compensation (or an affidavit of exemption) for contractors. Homeowners are exempt from this requirement.
- Plan review and permit fees

Multiple offices are involved in approving this application. This permit will be approved when ALL reviews have been completed and approved. Work cannot commence until all fees have been paid and the permit is issued.

Electrical work is not included nor approved with the plan review and building permit application. A separate application must be completed and submitted.

Street/Building Numbering Standards

Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be plain block Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches in height for residential properties or 6 inches in height for commercial properties with a minimum stroke width of 0.5 inch.