



Relocation Permit Application

City of Elizabethtown, Department of Planning and Development
200 West Dixie Ave – PO Box 550
Elizabethtown, KY 42702 (270) 982-3226

Official Use Only Date received: Received by:

Project Details

Existing Location: _____
Street Address

Proposed Location: _____
Street Address

Type of structure: _____

Applicant Details

Primary Contact (check one): Contractor Property Owner (Existing Location) Property Owner (Proposed Location)

Contractor

Business Name _____
Contact Name _____
Address _____
City/State/Zip _____
Phone _____
Email _____

Property Owner (Existing Location)

Business Name _____
Contact Name _____
Address _____
City/State/Zip _____
Phone _____
Email _____

Property Owner (Proposed Location)

Business Name _____
Contact Name _____
Address _____
City/State/Zip _____
Phone _____
Email _____

Required Notifications

All utilities must be disconnected prior to moving any structure.

Electric	<input type="checkbox"/> KU	<input type="checkbox"/> Nolin RECC	Date Notified: _____
Water	<input type="checkbox"/> HCWD#2		Date Notified: _____
Gas	<input type="checkbox"/> City of Elizabethtown	<input type="checkbox"/> LG&E/KU	Date Notified: _____
Sewer	<input type="checkbox"/> City of Elizabethtown		Date Notified: _____

--Signature Required on Reverse--

Affidavit of Assurances and Application Signature

I do hereby certify that the information provided herein is both completed and accurate to the best of my knowledge, and I understand that any inaccuracies may be considered just cause for invalidation of this application and any action taken on this application.

In consideration for approval of this application, the undersigned representing the owner, hereby agrees to consent to inspection during upon completion of relocation for the purpose of determining compliance with the Kentucky Residential Building Code and Elizabethtown Zoning Ordinance, and the inspector may enter upon the premises during any reasonable hour.

Additionally, I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as their authorized agent and we agree to conform to all applicable laws of this jurisdiction and plans as stated in this application.

As applicant, I affirm by this affidavit pursuant to KRS198B.060(10) that all contractors and subcontractors employed or that will be employed, on any activity covered by the permit issued shall be in compliance with the Commonwealth of Kentucky requirements for workers' compensation insurance (according to KRS Chapter 342) and unemployment insurance (according to KRS Chapter 341). I also understand that failure to comply with KRS 198.060(10), upon such findings by a court of competent jurisdiction, shall result in a fine in an amount not to exceed \$4000 or an amount equal to the sum of all uninsured and unsatisfied claims brought under the provisions of KRS 342 and unemployment claims for which no wages were reported as required by KRS 341, whichever is greater.

Signature: _____ Date: _____

Printed Name: _____

Relocation Permit Procedures

The following items must be presented and approved prior to the issuance of the relocation permit:

- A copy of the permit from the Kentucky Department of Transportation (if state roads will be accessed)
- A map showing the route to be used when relocating the structure
- Erosion and Encroachment Permits, if applicable. These may be obtained from the City's Stormwater Management and Engineering Departments.
- Evidence of business license and workers compensation (or an affidavit of exemption) for contractors
- A construction permit is required prior to the placement of any structure moved within or into the City.
- The permit fee

If the existing location property is within the City of Elizabethtown and is not to be redeveloped immediately, the property owner/contractor must remove all footers/foundations, restore proper grading and drainage, and ensure revegetation.