

City of Elizabethtown Alcohol Beverage Control



Application Packet

REVISED: September 2024

ALCOHOL BEVERAGE CONTROL BASIC APPLICATION FORM**City of Elizabethtown, Kentucky****200 West Dixie Ave.****Elizabethtown, KY 42701****270-765-6121****Website: www.elizabethtownky.org****Jessica Graham, ABC Administrator****jessica.graham@elizabethtownky.gov****SECTION A:**

Applicant's business/company name _____

D/B/A: _____

Address of premises to be licensed: _____

Mailing Address: (if different from above) _____

Premises Phone No.:(____) _____ Contact Phone No.:(____) _____

Fax No.:(____) _____ Email address: _____

List all types of licenses you are applying for: _____

Fee Enclosed \$ _____**SEC B**

Check the license type(s) for which the applicant is applying. For each license type selected, the applicant affirms that the requirements for that license type(s) are met.

| LICENSE TYPES | Licensing Fee Full Year | Licensing Fee Half Year |
|---|---|-------------------------|
| RETAIL - QUOTA | | |
| <input type="checkbox"/> Quota Retail Package License (KRS 243.230, KRS 243.240) A quota license must be available prior to applying. | \$1,000 | \$500 |
| <input type="checkbox"/> Quota Retail Drink License (KRS 243.250) A quota license must be available prior to applying. | \$1,000 | \$500 |
| RETAIL - | | |
| <input type="checkbox"/> NQ Retail Malt Beverage Package License (KRS 243.280) | \$200 If applying for both an NQ Retail Malt Beverage Package License and an NQ-4 Retail Malt Beverage Drink License, the total license fee for a full year for both is \$250: \$200 for a primary NQ Malt Beverage License and \$50 discounted fee to add the secondary NQ Malt Beverage License. (KRS 243.070 (18)) | \$100 |
| <input type="checkbox"/> NQ-4 Retail Malt Beverage Drink License (KRS 243.088) | \$200 If applying for both an NQ Retail Malt Beverage Package License and an NQ-4 Retail Malt Beverage Drink License, the total license fee for a full year for both is \$250: \$200 for a primary NQ Malt Beverage License and \$50 discounted fee to add the secondary NQ Malt Beverage License. (KRS 243.070 (18)) | \$100 |

| LICENSE TYPES | Licensing Fee Full Year | Licensing Fee Half Year |
|---|----------------------------|----------------------------|
| <p><input type="checkbox"/> NQ-1 Retail Drink License (KRS 243.082)</p> <p>Specify the business type:</p> <p><input type="checkbox"/> Convention Center – Premises capacity of 1,000 persons</p> <p><input type="checkbox"/> Horse Track – Premises located at a track licensed by the Kentucky Racing Commission (KRS 243.265)</p> <p>Attach a copy of the racing license.</p> <p><input type="checkbox"/> Automobile Race Track – Premises seating capacity of 30,000 persons</p> <p><input type="checkbox"/> Air or Rail System – Commercial airline system or railroad company sells alcohol to passengers on scheduled or chartered trips.</p> <p>Attach a copy of the listing of the air or rail terminals used and the locations of the storage areas.</p> <p>State Park – 9-or 18-hole golf course, or full-service lodge and dining room.</p> | \$2,000 | \$1,000 |
| <p><input type="checkbox"/> NQ-2 Retail Drink License (KRS 243.084)</p> <p>Specify the business type:</p> <p><input type="checkbox"/> Restaurant – Minimum 50% of gross annual income from food sales.</p> <p>Motel/Hotel – Minimum 50 sleeping rooms, and maintain a restaurant with 50% food sales.</p> <p>Airport – Premises located in a commercial airport through which more than 500,000 passengers arrive or depart annually</p> <p>Riverboat – Attach a copy of the applicant's license issued by the United State Coast Guard authorizing the applicant's Riverboat to carry 100 or more passengers.</p> <p>Distillery – Must be located in wet territory or distillery moist territory and all employees who will be involved in sales/service must be STAR trained within (30) days of beginning employment.</p> | \$1,000 | \$500 |
| <p><input type="checkbox"/> NQ-3 Retail Drink License (KRS 243.086)</p> <p>Specify the business type:</p> <p><input type="checkbox"/> Private Club – Nonprofit charitable, civic, social, fraternal organization, or political club which has maintained a room from which the general public has been excluded for at least one (1) year. If qualifying as a private club, Attach documentary evidence of the applicant's non-profit status.</p> <p>Dining Car – Railroad or Pullman car company that sells alcohol by package or drink on a train</p> <p>Bed and breakfast – Must be located in wet territory and may only sell to registered overnight guests.</p> <p>Attach Permit to Operate (902 KAR 45:006)</p> | \$300 | \$150 |
| <p><input type="checkbox"/> Limited Restaurant License LR100 (KRS 241.010, KRS 242.1244, KRS 243.034)</p> <p>LR100 – Minimum 70% food sales and minimum seating capacity of 100 persons at tables</p> | \$1,050 | \$525 |
| <p><input type="checkbox"/> Limited Golf Course License (KRS 243.038, KRS 243.039)</p> <p>Nine (9) or eighteen (18) hole USGA regulation golf course</p> | \$1,050 | \$525 |

| | | |
|---|----------|---------|
| <input type="checkbox"/> Qualified Historic Site License – (KRS 241.010, KRS 243.042) | \$1,030 | \$515 |
| Caterer's License (KRS 241.010, KRS 243.033, Premises contain commissary (kitchen) and applicant holds food service permit. <u>Attach</u> a copy of the applicant's Food Service Permit issued by the local health department. | \$800 | \$400 |
| PRODUCER/SUPPLIER | | |
| <input type="checkbox"/> Distiller's License (KRS 243.120, KRS 243.130, 804 KAR 4:240) <u>Attach</u> a copy of the Federal Basic Permit. | \$500 | \$250 |
| <input type="checkbox"/> Rectifier's License – Class A [more than 50,000 gallons rectified annually] (KRS 243.120, 243.130) <u>Attach</u> a copy of the Federal Basic Permit | \$3,000 | \$1,500 |
| <input type="checkbox"/> Rectifier's License – Class B [50,000 gallons or less rectified annually] (KRS 243.120, 243.130) <u>Attach</u> a copy of the Federal Basic Permit. <u>Attach</u> the most recent Federal Monthly Report of Processing Operations form if available. | \$960 | \$480 |
| <input type="checkbox"/> Brewer's License (KRS 243.150, KRS 244.606) <u>Attach</u> a copy of the Federal Basic Permit. | \$500 | \$250 |
| <input type="checkbox"/> Microbrewery License [not to exceed 50,000 barrels produced annually] (KRS 243.157, KRS 244.606) <u>Attach</u> a copy of the Federal Basic Permit. <u>Attach</u> the most recent Federal Monthly Report of Processing Operations form if available. (TTB F 5130.9) | \$500 | \$250 |
| DISTRIBUTION/WHOLESALE | | |
| <input type="checkbox"/> Wholesaler's License (KRS 243.160, KRS 243.170) <u>Attach</u> a copy of the Federal Basic Permit. | \$3,000 | \$1,500 |
| <input type="checkbox"/> Distributor's License (KRS 243.180, KRS 244.606) <u>Attach</u> a copy of the Federal Basic Permit. | \$200 | \$100 |
| STORAGE | | |
| <input type="checkbox"/> Bottle House/Bottling House Storage License (KRS 243.350) <u>Attach</u> a copy of the Federal Basic Permit. | \$1,000 | \$500 |
| SUPPLEMENTAL LICENSES | | |
| <input type="checkbox"/> Supplemental Bar License Fees are required for the first five. (KRS 243.037, KRS 241.010) Select supplemental license type that applies to primary license type: | | |
| <input type="checkbox"/> Quota Retail Drink | \$1,0000 | \$500 |
| <input type="checkbox"/> NQ-2 Retail Drink | \$1,000 | \$500 |
| <input type="checkbox"/> Limited Restaurant | \$1,050 | \$525 |
| <input type="checkbox"/> Limited Golf Course | \$1,050 | \$525 |
| <input type="checkbox"/> NQ-3 Retail Drink | \$300 | \$150 |
| For how many Supplemental Licenses is the applicant applying? _____ | | |

| | | |
|--|---------|---------|
| <input type="checkbox"/> <u>Special Sunday Retail Drink License</u> | \$0.00 | \$0.00 |
| Available only if authorized by local ordinance or election. (KRS 244.290) | | |
| <input type="checkbox"/> <u>Extended Hours Supplemental License</u> | \$2,000 | \$1,000 |
| SPECIALTY LICENSES | | |
| <input type="checkbox"/> <u>Special Temporary License (per event)</u> (KRS 243.260) <u>Attach copy of local COD permit. Attach copy of general liability insurance</u> | \$50 | \$000 |
| <input type="checkbox"/> <u>Special Temporary Alcohol Auction License, (per event)</u> (KRS 243.036) | \$50 | \$000 |

No license to sell alcoholic or malt beverages shall be granted or renewed to any person who is delinquent in the payment of any taxes or fees due to the City at the time of issuing the license, nor shall any license be granted or renewed to sell upon any premises or property, owned and occupied by the licensee upon which there are any delinquent taxes or fees due the City. Further, if a licensee becomes delinquent in the payment of any taxes or any fees due the City at any time during the license period, the license to sell alcoholic or malt beverages shall be subject to revocation or suspension.

Initial here: _____

SECTION C:

Affidavit

I, _____ do hereby solemnly swear or affirm that I **am aware that my State application is incorporated, and will be made a part of this application**, and that the answers contained are true and correct to the best of my knowledge, information and belief. I confirm that I have received a copy of the current Alcohol Beverage Control Ordinance of the City of Elizabethtown, Kentucky, and I hereby consent to the authority of the Alcohol Beverage Control Administrator and his/hers investigators for: (a) inspections and searches of the licensed premises listed above; (b) confiscation of articles found on said licensed premises in violation of any Ordinance or Statute; and (c) emergency temporary closure of the licensed premises if the public health, safety, morals and welfare is threatened by multiple violations of any Ordinance or Statute involving disturbance of the peace or public disorder during the course of one day's operation of the licensed premises.

Date of Application: _____ Signature of Applicant: _____ Title: _____

Approved: _____

Alcohol Beverage Control Administrator

Date: _____

Checklist

1. Have you applied with **the State of Kentucky ABC and uploaded supporting documents**?
2. Have you signed your application and included your license fees?
3. Have you applied for your Business License and attached a copy?
4. Have you applied for a Food Service permit through the Lincoln Trail Health Department -Hardin County Environmental Service (if applicable)?
5. Have you included your signed Planning and Development Form?
6. Have you included your completed Certified Alcohol Server Training Form(s)? (for all servers/employees)
7. Have you contacted the Wastewater Department concerning a grease trap (if applicable)?

**VERIFICATION OF PLANNING AND DEVELOPMENT
COMPLIANCE Related to
City of Elizabethtown, Kentucky
APPLICATION FOR ALCOHOL BEVERAGE LICENSE**

Applicant's business/company name: _____

D/B/A: _____

Business Address: _____

List all types of licenses you are applying for: _____

The remainder of this form must be completed by the City of Elizabethtown Department of Planning & Development, 200 West Dixie Ave. Elizabethtown, Kentucky, 42701 Phone: 270-765-6121, before submitting your application for an Alcohol Beverage License.

Address of premises to be licensed: _____

This is to certify that the premises listed above conforms to City Planning & Development Ordinances in order to comply with the Alcoholic Beverage Control Ordinance of the City of Elizabethtown, Kentucky.

Property Zoning: _____

Inspection: _____

Certificate of Occupancy Attached: _____

Signed this _____ day of _____, 20 _____

(Signature: _____)

(Print Name): _____

City of Elizabethtown Department of Planning and Development