# Swimming Pool
# Plan Review and Permit Procedures

**City of Elizabethtown, Department of Planning and Development**
200 West Dixie Ave – PO Box 550
Elizabethtown, KY 42702          (270) 982-3226

## Required Items to Obtain a Pool Permit

1. Contact BUD (Before You Dig) at 811 and have all utility lines located and marked.
2. Stake the location where the pool will be located and contact your electrical supplier (KU or Nolin RECC) for approval. The utility company will contact our office if the location is acceptable.
3. Apply for an Erosion Prevention & Sediment Control Permit with the Storm Water Department and an Encroachment Permit from the Engineering Department (both located on the 2nd floor of City Hall). Once approved, you may submit your information to the Planning Department for review.
4. Submit a Plan Review and Permit Application.
5. Submit construction plans, including a cross section of the pool.
6. Submit a site survey (prepared by a Kentucky Professional Land Surveyor) with accurate measurements of the distance the pool and decking will be located from the rear, left, and right property lines and to any other structures on the property.
7. Submit a Pool Owners' Certification agreeing to erect an appropriate barrier fence.

## Items of Information

- The pool cannot be placed within any utility easement.
- All receptacles supplying circulation and sanitation system equipment must be at least 6 feet from the inside wall of the pool and must be of the grounding type and GFCI protected.
- All pools must be fenced within 10 days of placing water in the pool.
- All pool installers, contractors, electricians, and sub-contractors must have an Elizabethtown business license and provide evidence of Kentucky workers' compensation insurance. An affidavit of exemption to workers' compensation may be submitted, when applicable, pursuant to KRS 342.610(5).
- Electrical work is not included nor approved with the plan review and building permit. A separate application must be completed and submitted.