



**City of Elizabethtown
Christmas Parade
Saturday, November 30, 2019 – 5:00 PM**



Entry Form

Company / Org. Name: _____

Contact Person: _____
(person responsible for furnishing information and the parade entry)

Email Address: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: (Home) _____ **(Business)** _____

Type of Entry:

- | | | |
|---|--|--|
| <input type="checkbox"/> Antique Car | <input type="checkbox"/> Tractor | <input type="checkbox"/> Float |
| <input type="checkbox"/> Marching | <input type="checkbox"/> Walking | <input type="checkbox"/> Band |
| <input type="checkbox"/> Elected Official | <input type="checkbox"/> Horses Bagged | <input type="checkbox"/> Horses NOT bagged |
| <input type="checkbox"/> Other (detailed description required for this type entry, see below) | | |

Detailed Description:

Please include a picture or sketch of your proposed entry and length

Number of People: _____ **Number of Vehicles:** _____

Are there any special requirements for your entry? _____

If Yes, Please explain: _____

I, the Contact Person of the Parade Entry, hereby make formal application to participate in the above-mentioned parade and agree to abide by the rules set forth by the parade committee.

Signature

Date

Return Form by: **November 15, 2019**

Return to: Sarah Vaughn – State Theater
209 West Dixie Avenue
Elizabethtown, KY 42701
(270) 234-8258
Sarah.vaughn@elizabethtownky.gov

Elizabethtown Christmas Parade

Information Sheet

Please use the space provided to write a brief paragraph about your particular parade entry. The information provided will be used to describe your parade entry to the audience as you move along the parade route.

Please send this information in with your parade application no later than November 15, 2019

*******SUBMIT COPY OF YOUR INSURANCE OR COMPANY INSURANCE LISTING THE CITY OF ELIZABETHTOWN AS ADDITIONALLY INSURED ALONG WITH YOUR APPLICATION. APPS SUBMITTED WIHTOUT INSRUANCE WILL NOT BE ACCEPTED.**

Please return form to:

Sarah Vaughn – State Theater
209 West Dixie Avenue
Elizabethtown, KY 42701
(270) 234-8258

Or email to:

sarah.vaughn@elizabethtownky.gov

Christmas Parade Rules and Guidelines

1. There will be **one Santa Claus** entry at the end of the parade. No one else will be approved to be dressed as Santa. If you arrive in Santa attire, you will be asked to change your entry immediately, or asked to leave.
2. **YOUR ENTRY MUST HAVE CHRISTMAS MUSIC PLAYING.** You must plan to provide Christmas music for your entry.
3. No campaign entries, political, or issue advertising entries will be permitted or accepted (aside from the Mayor of Elizabethtown).
4. Groups or individuals who wish to participate in the parade must **have entertainment value** or have distinguished themselves in their particular field of endeavor. **NO SOLICITING PERMITTED. YOU MUST BE HAVE THE THEME OF CHRISTMAS HIGHLY INCORPORATED INTO YOUR ENTRY.**
5. **Floats and/or mini floats** should be fully decorated. Float decorations should attempt to reflect the Christmas theme. All floats are required to have lighted décor and are encouraged to have some type of musical accompaniment. Floats should be powered or drawn by motorized vehicles.
6. All entries will participate at their own expense.
7. All participants are expected to complete the entire route of the parade
8. Nothing may be thrown or handed down from any float or parade vehicle. Handouts may be passed along the parade route by having representatives walk along both sides of the entry. (There will be no exceptions to this rule). **NO SOLICITING MATERIALS ARE PERMITTED.**
9. No children under the age of 12 may walk or participate unaccompanied by an adult.
10. Horseback riding by unaccompanied children will not be permitted. All horses must be under complete control at all times by their riders or drivers. Horses that are bagged will be mixed in with the parade. All others will be placed at the end of the parade and cleanup of non-bagged horses will be the participant's responsibility. Anyone age 17 and under is required to wear a helmet while riding on a horse.
11. Antique cars must be twenty-five (25) years or older. The antique car entries will be limited to 15 positions (a position may include more than one vehicle/unit.) However, car clubs and current year vehicles are welcome to participate.
12. No horns or sirens will be permitted except in the case of an emergency.
13. All parade positions are assigned by the City of Elizabethtown and must be observed by the participant.
14. No live animals will be allowed in the parade except horses.
15. All participants are responsible for their actions, equipment, etc.
16. The City reserves the right to accept or reject any entry and all decisions made by the City are final.
17. Failure to abide by the rules and guidelines will result in your unit being eliminated from participating in the parade.