

**MINUTES OF THE REGULAR MEETING  
OF THE ELIZABETHTOWN CITY COUNCIL  
JUNE 4, 2018**

The Elizabethtown City Council met in regular session in the Council Chambers of City Hall at 4:30 p.m. with Mayor Edna B. Berger presiding.

**PRESENT:** William R. Bennett, Tony Bishop, Marty E. Fulkerson, Terry Shipp, Ronald B. Thomas and Cindy D. Walker

- I. **INVOCATION:** Invocation was given by Mayor Edna Berger.
- II. **PLEDGE TO THE FLAG:** Mayor Berger led the pledge to the flag.
- III. **APPROVAL OF MINUTES – MAY 21, 2018:** Minutes of the regular meeting held on May 21, 2018 were previously distributed to each Council Member for consideration. There being no corrections or amendments thereto, it was moved by Council Member Walker, seconded by Council Member Thomas and carried to adopt the minutes as written. Council Members Bennett, Bishop, Fulkerson, Shipp, Thomas and Walker voted aye.
- IV. **PRESENTATIONS:**
  - A. **HERITAGE COUNCIL UPDATE:** Krista Levee, Executive Director, thanked the City for their support during the BBQ, Blues & Bikes Festival. Ms. Levee updated the Council regarding the BBQ, Blues & Bikes Festival and Second Saturday. Charlie Skees discussed the 31<sup>st</sup> Downtown Walking Tour which begins on June 7, 2018.
  - B. **PROCLAMATION:** Mayor Berger read a proclamation proclaiming June 7<sup>th</sup> as Charlie Skees Day for his involvement in the Downtown Walking Tour and many other contributions to the City. Julie Springsteen, Heritage Council Chairperson, presented Mr. Skees with a gift of appreciation.
  - C. **CRUSADE FOR CHILDREN:** Fire Chief Mark Malone stated that the Elizabethtown Fire Department collected \$23,593.18 for the Crusade for Children. He credited the amount to the partnership with the Elizabethtown Jr. Woman's Club and the Heritage Council. He also thanked the businesses and citizens who have given donations. Council Member Shippe stated that he wished more money was collected but the first responders were kept safe by not collecting in the roadway.
- V. **PRESENTATION OF THE BUDGET:** Mayor Berger read the Budget Message. (Attachment A)

VI. ORDINANCES – SECOND READING:

- A. ORDINANCE NO. 14-2018 – AMENDING TEXT OF THE ELIZABETHTOWN ZONING ORDINANCE: It was moved by Council Member Bishop, seconded by Council Member Bennett and carried to give second reading of the above ordinance. City Attorney Deborah Shaw read the ordinance and noted the changes to the ordinance since the first reading. It was moved by Council Member Bennett, seconded by Council Member Thomas to adopt the above ordinance. A roll call was taken.  
Voted Aye: William Bennett, Tony Bishop, Marty Fulkerson, Terry Shipp, Ronald Thomas and Cindy Walker  
Voted Nay: None
- B. ORDINANCE NO. 15-2018 – ANNEXING PROPERTY LOCATED ALONG 4200 TO 4400 BLOCK OF LEITCHFIELD ROAD: It was moved by Council Member Walker, seconded by Council Member Bennett and carried to give second reading of the above ordinance. City Attorney Shaw read the ordinance. It was moved by Council Member Fulkerson, seconded by Council Member Shipp to adopt the above ordinance. A roll call vote was taken.  
Voted Aye: William Bennett, Tony Bishop, Marty Fulkerson, Terry Shipp, Ronald Thomas and Cindy Walker  
Voted Nay: None
- C. ORDINANCE NO. 16-2018 – AMENDING ZONING MAP FOR PROPERTY LOCATED AT 609 NORTH MAIN STREET FROM COMMERCIAL-2 (C-2) TO RESIDENTIAL-4 (R-4) AS REQUESTED BY THE ESTATE OF JUDELL SLAYTON FOW: It was moved by Council Member Shipp, seconded by Council Member Thomas and carried to give second reading of the above ordinance. City Attorney Shaw read the ordinance. It was moved by Council Member Bennett, seconded by Council Member Walker to adopt the above ordinance. A roll call vote was taken.  
Voted Aye: William Bennett, Tony Bishop, Marty Fulkerson, Terry Shipp, Ronald Thomas and Cindy Walker  
Voted Nay: None
- D. ORDINANCE NO. 17-2018 – AMENDING ZONING MAP FOR PROPERTY LOCATED AT 615 NORTH MAIN STREET FROM RESIDENTIAL-4 (R-4) TO COMMERCIAL-2 (C-2) AS REQUESTED BY THE ESTATE OF JUDELL SLAYTON FOW: It was moved by Council Member Fulkerson, seconded by Council Member Thomas and carried to give second reading of the above ordinance. City Attorney Shaw read the ordinance. It was moved by Council Member Bennett, seconded by Council Member Walker to adopt the above ordinance. A roll call vote was taken.  
Voted Aye: William Bennett, Tony Bishop, Marty Fulkerson, Terry Shipp, Ronald Thomas and Cindy Walker  
Voted Nay: None

- E. ORDINANCE NO. 18-2018 – AMENDING ORDINANCE NO. 24-2006 RELATING TO SMOKING IN PUBLIC PLACES AND PLACES OF EMPLOYMENT: It was moved by Council Member Bennett, seconded by Council Member Fulkerson and carried to give second reading of the above ordinance. City Attorney Shaw read the ordinance. It was moved by Council Member Walker, seconded by Council Member Shipp to adopt the above ordinance. A roll call vote was taken.
- Voted Aye: William Bennett, Tony Bishop, Marty Fulkerson, Terry Shipp,  
Ronald Thomas and Cindy Walker
- Voted Nay: None

**VII. ORDINANCES – FIRST READING:**

ORDINANCE NO. 20-2018 – AMENDING ZONING MAP FOR PROPERTY LOCATED AT 144 ROBINBROOKE BLVD. FROM RESIDENTIAL-3 (R-3) TO RESIDENTIAL-6 (R-6) AS REQUESTED BY KENWOOD PROPERTIES, LLC: It was moved by Council Member Shipp, seconded by Council Member Thomas and carried to give first reading of the above ordinance. City Attorney Shaw read the ordinance. Second reading scheduled for June 18, 2018.

**VIII. MUNICIPAL ORDERS:**

MUNICIPAL ORDER NO. 31-2018 – ACCEPTING BID FROM CLEARY CONSTRUCTION FOR THE CLAYS POINTE SANITARY SEWER RELOCATION PROJECT IN THE AMOUNT OF \$86,809.50: It was moved by Council Member Bennett, seconded by Council Member Thomas and carried to read the above municipal order. City Attorney Shaw read the municipal order. It was moved by Council Member Walker, seconded by Council Member Bishop and carried to adopt the above municipal order. Council Members Bennett, Bishop, Fulkerson, Shipp, Thomas and Walker voted aye.

**IX. MOTION:**

REJECT BIDS: It was moved by Council Member Bennett, seconded by Council Member Walker and carried to reject the bids received for the Smith Avenue Sanitary Sewer Replacement Project. Council Members Bennett, Bishop, Fulkerson, Shipp, Thomas and Walker voted aye.

**X. CITY COUNCIL/INFORMATION ITEMS:**

- A. SPECIAL MEETING: Mayor Berger announced that the Council will have a special meeting on June 11, 2018 at 4:30 p.m.

- B. TIM WALKER FOUNDER'S DAY 5K RUN/WALK: Council Member Bennett stated that the Founder's Day 5K name has been updated to be the Tim Walker Founder's Day 5K Run/Walk. The 5K run/walk will be held on July 4<sup>th</sup>.
- XI. **CLOSED MEETING:** It was moved by Council Member Walker, seconded by Council Member Bennett and carried to close the meeting pursuant to KRS 61.810(1) to conduct deliberation on future acquisition or sale of real property, to discuss the general nature of existing and possible litigation by the City, to discuss personnel which might lead to the appointment, discipline or dismissal of an individual employee, member or student and to discuss economic development. Council Members Bennett, Bishop, Fulkerson, Shipp, Thomas and Walker voted aye.
- XII. **OPEN MEETING:** It was moved by Council Member Thomas, seconded by Council Member Fulkerson and carried that the meeting be opened. Council Members Bennett, Bishop, Fulkerson, Shipp, Thomas and Walker voted aye.
- XIII. **ADJOURNMENT:** It was moved by Council Member Shipp, seconded by Council Member Bennett and carried that the meeting be adjourned. Council Members Bennett, Bishop, Fulkerson, Shipp, Thomas and Walker voted aye. Meeting adjourned at 6:35 p.m.

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EDNA B. BERGER, MAYOR

ATTESTED TO:

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MARY CHAUDOIN, CITY CLERK

**ATTACHMENT A  
BUDGET MESSAGE**

In accordance with the authority granted by City Ordinance and State Statutes, the Mayor and City staff have prepared the recommended budget for fiscal year 2018-2019, and hereby submit it to the City Council members for their review and adoption.

This proposed operating budget includes appropriations for expenditures totaling \$68.9 million for the operation of general government, debt service, sewer and gas utilities, and the Tourism and Convention Bureau, and is up from last year's budget of \$62.5 million. When appropriations for capital construction projects are added in, the total budget grows to \$72 million. We are proposing using reserves from fund balances in order to accomplish the various projects included in the 2019 budget.

In keeping with our continued commitment to address the City's stormwater drainage problems, this budget contains construction projects totaling \$640,000 and outside engineering fees of \$184,000. The largest stormwater project involves the completion of the Summit Creek Regional basin at a cost of \$450,000. We also will continue to address several smaller projects with in-house resources.

The City's Planning and Development Department will continue to administer the HUD funds received due to Elizabethtown's designation as an entitlement community. The City will continue its work towards improvements including sidewalks and curbs in the Haycraft Neighborhood Area. These funds are designed for qualified public service agencies and community development needs to benefit persons of low and moderate incomes. In addition, \$125,000 has been allocated for downtown redevelopment. These funds may be used for property acquisition, sidewalk improvements, facade grants, or any other expenses that may arise in the enhancement of the heart of our town. \$75,000 has been appropriated to update the City's Comprehensive Plan for consideration of future development.

The Fire Department budget contains adequate funding for operations in FY 2019. As in 2018, included in the Department's budget is the addition of three new firefighter positions, with the addition of 3 more each planned in years 2020 and 2021. Also included are funds for the design work phase that will lead to the replacement of the aging Firestation #2. While the total budget for the Department has increased, we feel the safety of our citizens is worth the added cost. The total budget for the Fire Department is \$5.43 million of which \$3.6 million is provided by Insurance Premiums Tax revenues and the balance comes from the General Fund.

The Police Department budget has been set at \$6.7 million. Included is funding for the purchase of 6 patrol vehicles as part of the City's fleet replacement program. We have appropriated funds for the addition of three new police officer positions and one new dispatcher. The Police Department will continue its community based programs including DARE, the Citizen's Police Academy, the Cadet Program, Trunk or Treat, Coffee with a Cop and a Teen Citizens Police Academy. The City will continue to administer the grant monies for the Greater Hardin County Narcotics Task Force and provide its share of the staff as called for by the Inter-local Agreement that established the unit. This is an extremely successful and vital program and every effort will be made by the City to keep it in place in the future.

Alcohol Regulatory fees are projected to generate \$941,000 in the upcoming year. These monies will be used to fund eight existing police officer salaries and fringes, one new patrol car, and the operation of the City's ABC department. The Police Department expends more overtime involving joint efforts with State ABC investigators; as well as an increased emphasis in the areas of education, enforcement and prosecution of any matters concerning alcohol abuse. Additionally these funds will be used for some of the community outreach efforts including the DARE program, Springhaven and CASA. Funds are also appropriated to assist with the enforcement and prosecution of alcohol related offenses with assistance provided to the County Attorney and Commonwealth Attorney's offices. We have proposed maintaining the existing rate of the Regulatory Fee at 4%.

The Public Works Department plans to supplement its street paving program with \$500,000 from the General Fund. This funding, combined with monies allocated in the Municipal Aid Road Fund will provide \$1.0 million for resurfacing projects, salt purchases and restriping next year. The Street Department has requested \$270,000 for an additional street sweeper and \$72,000 for a replacement compact excavator. Phase One of the new Public Works facility was completed in 2018, and Phase Two will be completed in 2019. The funds for the construction of this facility will be equally split between the General, Sewer and Natural Gas Funds. No new long-term debt is proposed for this construction.

Generally Accepted Accounting Standards dictate that Room Tax and Restaurant Tax revenues collected and turned over to the Tourism Bureau for disbursement be included in the General Fund. Restaurant Tax monies will be used for debt service on the Elizabethtown Sports Park bond issues. In 2010, the City Council approved the issuance of \$28.5 million in bonds for the project to be issued in a series of three separate series. The total annual debt service on the three bond issues is approximately \$1.6 Million. As in 2018, the City is again requesting the Tourism Bureau provide financial assistance of \$500,000 to help offset the costs of the Sports Park operations. Revenues from the Restaurant Tax and the Room Tax are projected to be approximately \$3 million and \$700,000 respectively.

The City's General Fund will once again provide the appropriations for the operation of the Sports Park. It is now staffed with 9 full time positions, 20 seasonal maintenance and support staff and approximately 50 part time concession workers. In addition to providing a favorable economic impact to the local economy, it continues to provide job opportunities for our youth. All revenues generated by the Sports Park through sponsorships, concession sales and rental fees are retained by the City. \$250,000 are included in the Recreation Department for the replacement of the golf house at American Legion Park. \$500,000 has been included for a new park office / restrooms building at Freeman Lake along with \$500,000 for 5 new lighted tennis courts to replace the deteriorating courts on University Drive. The City's Water Park continues to be very successful, opening to near capacity each day of the summer. It will be staffed by seasonal personnel of up to 32 people, including 20 lifeguards to protect the patrons of the park. Pritchard Community Center, a gathering place for all of our citizens, will be undergoing necessary renovations in 2019. \$335,000 has been included for updates to the restrooms, lobby, front entry, sewer piping, grease trap, exterior brick repair, and a generator transfer switch for those unfortunate times when the Center must be used as an emergency shelter.

Work continues on several large construction projects with funds provided by the Water and Sewer Construction Fund. These projects include Pierce Street rehabilitation and lift station improvements. Monies for lift station replacements and improvements totaling \$375,000 have also been set aside. Finally, the Waste Water Treatment Plant will replace their internal water pumping system at a cost of \$200,000.

The Natural Gas Fund has budgeted \$270,000 for capital improvements. The expenditures will include improvements to the storage field at Cecilia and for various line extensions including upgrades and new developments. The Gas Department has also requested funds for the purchase of a directional drill boring machine totaling \$180,000, as well as the replacement of 1 vehicle which is at the end of its useful life. Rates will continue to be adjusted on a monthly basis with the only monthly variable being the price of wellhead gas increases and decreases that will be passed on to end users based on our Weighted Average Cost of gas rate methodology. This methodology has two components, one being the cost of gas and another being a flat rate that is added to each MCF of consumption.

A new challenge facing the City in 2019 is the increased required pension payment. While the State required pension increase was allowed to be phased in rather than all at once, the City's increase totaled approximately \$400,000. A 3% wage increase for all full-time City employees has been requested. The Mayor and Council will also receive a 1.5% increase based upon the CPI as provided by ordinance. No change in the employee contribution for self or family medical insurance coverage was included in this year's budget. The Council has also provided that Christmas Eve will now be designated as a holiday for City staff, as well as an additional 2 new personal leave days in lieu of giving new holidays to be taken at the employee's discretion. The Mayor's Contingency Fund of \$400,000, hopefully, will be more than adequate to meet any unforeseen expenditures that arise.

Finally, City Hall will see its first major renovation since the early 1990's with improvements in areas of functionality, technology, and security.

As always, we feel that this is another ambitious budget with major projects in almost every discipline of City services. From recreation to stormwater to sewer projects, no area will go untouched. With the addition of the new firefighter and police officer positions, we are hoping to show our Citizens that public safety is one of our top priorities. The City is extremely fortunate in that it has a strong financial base and a strong local economy which enables us to continue to provide all the amenities of a first class community to all of our citizens and visitors.